



Webinar Registration Form

Implicit Bias In The Hiring Process: Unintended Consequences, Legal Issues & Prevention Strategies

Wednesday, August 15 ~ 1:00-2:00pm (Eastern)

Once the live date has passed, this training will be available on demand.

Overview:

Join Claire K. Hall, J.D. for this informative webinar, during which she will examine the topic of implicit bias and how it can unconsciously impact hiring decisions. Claire will explain what implicit bias is, how it can negatively impact decision making, and why it is critical for search committee members to be able to identify and avoid implicit bias in the hiring process. Claire will also explain the legal issues associated with implicit bias and the prevention strategies colleges and universities can implement to avoid claims of discrimination. Lastly, Claire will provide information on how to train search committee members to recognize implicit bias and avoid it not only in the hiring process, but also in their day-to-day decision making.

Objectives:

- Understand what implicit bias is and how it can impact hiring decisions
- Know what considerations to make when forming search committees
- Understand how job descriptions can play a role in reducing bias
- Identify ways to proactively prepare and educate search committee members to avoid bias
- Learn how to utilize evaluation criteria to prevent the unintended consequences of implicit bias

Who Should Attend?

- 2-year & 4-year institutions
- Academic Affairs/Instruction
- Student Services/Affairs
- Human Resources
- Legal Counsel
- Any educator interested in learning more about implicit bias



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Speaker(s)



Claire K. Hall, J.D. / Attorney & Principal
UECAT Compliance Solutions

"When bias is present in hiring decisions, it can have unintended consequences that can be far reaching and long lasting."

Claire K. Hall, J.D. is an attorney and Owner of UECAT, LLC, where her work focuses on providing compliance, training and investigation services for colleges and universities. Claire has been practicing law for more than twenty years and trains nationwide on a multitude of higher education compliance-related topics, including Title IX and Clery. For a number of years, Claire was the legal adviser to a large university and was responsible for overseeing institutional compliance with its Title IX grievance process. Claire holds a Juris Doctorate from Tulane University Law School, a Masters in Communication from Emerson College and a Bachelor of Arts in Journalism from the University of Rhode Island.

Newsletter



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Registration Information

Print Name		Job Title	
Institution/Organization			
Address			
City	State/Province	Zip/Postal Code	Country
Telephone	Fax	Email	
Innovative Educators Password (Choose a password for our records and future registrations)		Assistant's email (For registration confirmations & pre-conference communication)	
How did you hear about this event? (email, listserv, colleague, conference, other) _____			

Payment Method

You can call us at 303.955.0415 or fax the completed form to 1.866.508.0860. If you would like to mail in the registration form and/or check, please send it to: Innovative Educators, 3277 Carbon Place, Boulder, CO 80301.

Paying by: (select one) Credit Card Check Purchase Order (if applicable) P.O.#: _____
(If you select PO as your payment method, a PO number is required.)

Credit Card



Name on card		Account Number	
Billing Address	Billing City	Billing State	Billing Zip/Postal Code
Exp. Date	Security Code (last 3 digits on the back of Visa and MC)		

Packages & Pricing

Select your webinar package:

\$425 - 1 webinar (Unlimited connections at your institution and recording for one year)
\$900 - 3 webinars (Save \$375)

\$1500 - 6 webinars (Save \$1050)
\$3995 - Purchase Go2Knowledge to receive unlimited access to webinars & recordings for one year (Best Deal!)



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Login Directions

The login directions provide the following information:

- A link and a password for the event.
- A link to test webinar access. Please test your computer prior to the event.
- The date and time of the webinar. Please be sure to reference the time zone converter on the login directions to confirm your event time.
- Audio instructions: You can stream the audio over your computer speakers, but you may want to have a phone available for backup purposes.

You will receive the login directions twice via email. The process is as follows:

- 1 week prior to the live event: You will receive login instructions.
- 1-2 days prior to the event: You will receive a link to the presentation and any additional handouts. Copies can be made for attendees if desired.
- The day of the event: Participants can login to the IE Webinar 30 minutes prior to the start time. Once logged in, participants can see the PowerPoint slides, ask questions, and make comments via the chat feature.
- Participants are encouraged to save and print the login directions to refer to on the day of the webinar.

Site Connections

The basic registration fee allows you to access the webinar from one computer only. If you need multiple site connections, please register for the unlimited site connection price.

Recording Information

The Monday following the live event you will receive a link to the recording, it can be forwarded to all faculty and staff for viewing anytime, anywhere.

Recording Benefits:

- Share the presentation with other staff members
- Pause presentation for convenient viewing
- Review the presentation after the live event
- Train new hires throughout the year
- Show during an in-service training

Technical Details

Innovative Educators uses WebEx as its web conferencing provider. If you have not previously attended a WebEx event, please click here to make sure your computer is compatible with WebEx. Be sure to complete this test prior to the live conference. See system requirements for more information.

What equipment is required?

An Internet connection, computer speakers, and LCD projector are required if a large group is viewing the presentation. Participants can call in via phone if they are having trouble retrieving the audio over the computer. Please be sure to reserve a meeting room prior to the live event that can accommodate these requirements as well as your attendees. You should reserve the room 30 minutes prior to the webinar start time and allow at least 15-30 minutes after the webinar for discussion.

Cancellation Policy

- 30 days prior: Full refund
- 14 days prior: \$100 processing fee
- Less than 14 days: Credit towards another IE event

Satisfaction Guaranteed

We want you to be satisfied with your purchase. For questions, concerns, or problems, please email support@ieinfo.org or call 303.955.0415.